

Joliet City Center Partnership

**Board of Directors
March 14th, 2019
8:00 a.m. – CCP Board Room**

Meeting Minutes

1. Approval of February Minutes

- Denise Winfrey motioned to approve the February minutes.
- Randy Conroy seconded.
- Motion carried.

2. Approval of February Financials

- Randy Conroy motioned to approve the February financial reports.
- Rod Tonelli seconded.
- Motion carried.

3. City Report

- Derek Conley reported on a probably hotel & associated grant application that could come to CCP within the next month; IL Rock & Roll museum; 141 W Jefferson – two very good submissions from RFP process, expects CCP to be a part of that financial package

4. Chairman's Report

- Downtown Discussion
 - Jim reported on a meeting with Interim City Manager Marty Shanahan in which they discussed:
 1. Chicago Street reconnection project
 2. One-way streets & bridges
 3. Paving the lot outside Rialto Square Theatre
 4. Lack of professional signage in parking decks, elevators shut off during the weekend, and no tickets distributed when cash is collected during Rialto events
 5. Daybreak Shelter
- Updated check signers
 - Current signers are John Grueling, Rod Tonelli, Jim Smith, Sue Moore
 - Board has decided to update signers to be John Grueling + Executive Committee (Jim Roof, Bryan Kopman, Rod Tonelli, Megan Millen, Mike Brick)
 - Denise motioned to accept new signers.
 - Sue Moore seconded.
 - Motion carried.

Name	Present	Absent
Susan Pritz-Bornhofen	X	
Mike Brick	X	
Randy Conroy	X	
Valerie Devine	X	
John Greuling		X
Mary Jaworski		X
Bryan Kopman	X	
Megan Millen	X	
Sue Moore	X	
Ivette Núñez		X
Mayor Bob O'Dekirk	X	
Jim Roof (Chair)	X	
Jim Smith	X	
Dan Stevenson		X
Rod Tonelli	X	
Larry Walsh		X
Denise Winfrey	X	
Steve Jones		X
Derek Conley	X	
Lauren Las (Staff)	X	
Richard Fredrickson (Consultant)	X	

5. Committee Chair Reports

- Marketing
 - Unidos Marketing
 1. \$2,000 per month trial for 4 months
 2. They would provide marketing help in the form of video production, graphic design, and more.
 3. Rod motioned to accept the trial contract.
 4. Denise seconded.
 5. Motion carried.
 - Flowers
 1. The City Center flowers have been ordered and the board decided to get new bids for the watering/maintenance of them this year.
 - a. Randy motioned to authorize the Executive Committee to enter into contracts not to exceed \$35,000 for both flowers & maintenance.
 - b. Denise seconded.
 - c. Motion carried.
- OMA
 - February meeting was a focus group with the Library on usage for future space planning.
 - March – Will County Green
 - April – Allison Swisher – ReTHINK Water
 - Clean up day in May, possibly the 3rd.
- Economic Development
 - Downtown Dining Survey to be sent out to offices and other organizations through COJ, Will County, and CCP.
 - The committee discussed: an update to improve and reduce the complexity of the grant program, the process of extension of residual TIF, updating the CCP's internal grant processes.
 - Sue Regis Glass Art
 1. Sue Regis moving her studio to 32 W. Clinton Street for more space and to be near another artist. Potential to develop an arts district. Work needs to be done to bring space to occupancy including floors, walls, ceiling, and vents/exhaust.
 2. Rod motioned to approve a grant in an amount not to exceed \$4,899.25.
 3. Denise seconded.
 4. Motion carried.

6. Staff Report

- Lauren reported on the Economic Development course she attended in January 2019.

7. Adjournment

- Rod motioned to adjourn the meeting.
- Denise seconded.
- Motion carried.

Board Meetings held at: 8:00 a.m. – CCP Boardroom

Upcoming meetings:

April 11th | May 9th | June 13th
July 11th | August 8th | September 12th
October 10th | November 14th | December 12th