

Joliet City Center Partnership

**Board of Directors
May 9th, 2019
8:00 a.m. – CCP Board Room**

Meeting Minutes

1. Approval of April Minutes

- Denise motioned to approve the April minutes.
- Rod seconded.
- Motion carried.

2. Approval of April Financials

- Megan motioned to approve the April financials.
- Rod seconded.
- Motion carried.

3. Committee Chair Reports

- Marketing
 - Logo review
 1. Jim Roolf reported on the logo survey results from Derek.
- OMA
 - Megan Millen reported on the April OMA meeting – Allison Swisher briefed the group on Rethink Water Joliet. The May meeting will be a Q&A with the Mayor.
 1. CCP will solicit questions etc. from members and provide to the mayor in advance.
- Economic Development
 - Rod reported on the May 7th meeting.
 1. Grant Program Guidelines
 - a. This has been in the works for a few months. Rod summarized the current program and the goals of the new program which gives the CCP an opportunity to look comprehensively at a project instead of forcing it into two boxes.
 - b. Derek went deeper into the details of the program.
 2. Denise motioned to adopt the new guidelines.
 3. Sue seconded.
 4. Motion carried.
 - Arch St. Project – CCP Letter of Support
 1. Fund half with Cass St. TIF / half with city's motor fuel tax.
 - a. Improvement can return parking spaces and actually increase parking spaces

Name	Present	Absent
Susan Pritz-Bornhofen	X	
Mike Brick		X
Randy Conroy		X
Valerie Devine	X	
John Greuling		X
Mary Jaworski	X	
Bryan Kopman	X	
Megan Millen	X	
Sue Moore	X	
Ivette Núñez		X
Mayor Bob O'Dekirk	X	
Jim Roolf (Chair)	X	
Jim Smith	X	
Dan Stevenson		X
Rod Tonelli	X	
Larry Walsh		X
Denise Winfrey	X	
Steve Jones	X	
Derek Conley	X	
Lauren Las (Staff)	X	
Richard Fredrickson (Consultant)	X	

- Denise motioned to provide a letter of support from the Board for the Arch St. project.
- Jim Smith second.
- Motion carried.

4. City Report

- Derek reported on the brokers tour – 38 brokers attended. Derek received positive feedback about the tour. Update on the sewer work: it is being done at night and the majority will be completed by the end of August. Jim Roolf asked if we could have some kind of sign at construction sites that indicates work is happening to improve the downtown. CCP could pay for signage.
- Lauren will set-up meeting with Mike Schwarz and marketing to talk about what can be done for temporary signage for parking. Jim Smith agrees that we need some specific signage and not generic. Lauren and Jim Roolf will discuss.
- Derek reported on the downtown restaurant survey.
- July 24th will be the Collins Street Neighborhood Council presentation on grant program.
- Steve reported on Crabigale's, Barrett's, prison trades day, update to TIF agreements, and the paving of the gravel lot.

5. Staff Report

- Lauren reported on the positive status of the partnership with Unidos Marketing.

6. Chairman's Report

- Discussion of the possibility of the Christkindlmarket using Joliet as a location in 2020.
- Megan made a motion to authorize Jim Roolf and Lauren Las to draft a letter on behalf of the CCP Board in support of the market coming to Downtown Joliet.
- Rod seconded.
- Motion carried.

7. Adjournment

Board Meetings held at: 8:00 a.m. – CCP Boardroom

Upcoming meetings:

June 13th | July 11th | August 8th | September 12th
 October 10th | November 14th | December 12th