

## Meeting Details

<b>Subject:</b>	<b>Joliet City Center Partnership Board Meeting</b>
<b>Date:</b>	Thursday, October 10, 2024
<b>Time:</b>	8:00 a.m.
<b>Participants</b>	Michele Arana, Monica Cicimov, Brian Kincaid, Tim Brophy, Doug Pryor, Jim Roof, Toni Granholm, Tiffany Johnson, Ron Romero, Howard Wright
<b>Did not attend:</b>	Jennifer Bertino-Tarrant, Mayor Terry D'Arcy, Amber Duffy, Jen Howard, Bryce Jordan, Bryan Kopman, Megan Millen, Wade Welsh, Cornell Lurry
<b>Call-in:</b>	Susy Huerta, Greg Peerbolte, Diana Viveros, Dave DiLorenzo
<b>Staff Members:</b>	Priscilla Cordero, Vicki Sanchez
<b>Guests:</b>	Elaine Bottomley, Deputy Chief of Staff, Will County Executive's Office Christa Desiderio, Deputy City Manager, City of Joliet Paulina Martinez, Economic Development Director, City of Joliet
<b>Meeting Handouts:</b>	September 2024 Board of Directors Agenda; September 12, 2024 Minutes; Financial Reports: September 2024; 2025 Draft Budget; 27-37 E. Cass Street Grant Request; 1013 Collins Street Grant Request; Marketing Communications Report.

## Meeting Notes

- I. Call to Order**
  - i. Monica Cicimov called the meeting to order at 8:02
- II. Chair's Report**
  - i. Monica wished Cornell Lurry a happy birthday. She also congratulated Shayne Kelly from Prison City Vintage on a successful Illinois Vintage Fest. Last, she congratulated Priscilla on 3 years with the CCP.
- III. Approval of Minutes**
  - i. **BOARD ACTION:** Motion to approve the September 12, 2024 Minutes as presented by Monica Cicimov.

1. Motion – Doug Pryor
2. Motion Seconded – Howard Wright
3. Vote
4. All in favor-Motion Approved.

#### **IV. Approval of Financials**

- i. September Draft Financials were presented by Priscilla Cordero.
- ii. **BOARD ACTION:** Motion to approve the draft September financials as presented by Priscilla Cordero.
  1. Motion – Tim Brophy
  2. Motion Seconded – Doug Pryor
  3. Vote
  4. All in favor-Motion Approve

#### **V. 2025 CCP Draft Budget Presentation**

- i. **BOARD ACTION:** Motion to approve the draft 2025 CCP Annual Budget as presented by Priscilla Cordero.
  1. Motion – Tim Brophy
  2. Motion Seconded – Toni Granholm
  3. Vote
  4. All in favor-Motion Approve
- ii. Priscilla also stated that the CCP will be requesting \$150,000 for the SSA grant programs in next year's budget request as discussed in Economic Development Committee and Executive Board Committee meetings as we have received a large number of requests from both property and business owners. This request is not included in the CCP's operational budget.

#### **VI. Marketing Committee**

- i. Tiffany Johnson stated that businesses are starting to decorate for Halloween.
- ii. Tiffany Johnson stated that Stone & Steel Spooky 5K was a success. 171 runners plus friends and family attended – the largest group of attendees in its 3-year history.
- iii. Light up the Holidays planning is well underway.
- iv. Tiffany presented the Digital Marketing Report.

#### **VII. Economic Development Committee**

- i. Jim Roolf presented a \$29,125 for 27-37 E. Cass Street to be used for façade improvements including windows and doors. Doug provided information on the C-Pace program and how it could be a possible tool

for this project. A motion was made to approve a \$29,125 grant for 27-37 E. Cass Street.

1. Motion – Ron Romero
  2. Motion Seconded – Tim Brophy
  3. Vote
  4. All in favor-Motion Approve
- ii. Jim Roof presented an \$1,500.00 grant request for signage at Azteca de Oro located at 1013 Collins Street. A motion was made to approve a total amount of \$1,500.00 for Azteca de Oro.
1. Motion – Michele Arana
  2. Motion Seconded – Greg Peerbolte
  3. Vote
  4. All in favor-Motion Approve
- iii. The City approved the contract with the Army Corps of Engineers to design the levy. That design process will occur through 2025. The goal is for construction of the levy to begin late 2026 or early 2027.

#### **VIII. Beautification Committee**

- i. Priscilla Cordero stated the Utility Box project in partnership with the Arts Commission and the City of Joliet is now complete. We will be hosting a ribbon cutting later this month.

#### **IX. Owners & Managers Association**

- i. Priscilla stated that OMA meeting on October 3<sup>rd</sup> at Rapid Healthcare was well attended. Jayne Bernhard gave an update on the ETOD study. Our final meeting of the year will be on December 5<sup>th</sup> at 3:00.

#### **X. Staff Report**

- i. Priscilla stated that El Guero is expected to be open by the end of the month.
- ii. 113 N. Ottawa received approval from the State Historic Preservation Office to move forward with the project.
- iii. The Tortazo grand opening took place on October 4<sup>th</sup>. This is the new Rick Bayless restaurant at Harrah's Casino.
- iv. OMA in Spanish was held September 24<sup>th</sup> at Gonzalez Fresh Produce and was well attended.
- v. Priscilla submitted a grant request to Midland States Bank for a marketing grant program for our small businesses. A response is expected in December.
- vi. A ribbon cutting was held for Rapid Healthcare on October 3<sup>rd</sup>.
- vii. The Black Cat Curiosities ribbon cutting is scheduled for October 10<sup>th</sup> at 4:00.

#### **XI. City Report**

- i. Christa Desiderio stated construction on Chicago Street is on schedule. Chicago Street between Clinton and Cass will be closed due to some conflicts with ComEd.

- ii. Automation of parking should be completed in December. City staff is proposing 2-hour free parking 7-4:00 p.m. Weekends will remain free.
- iii. There has also been additional security added to the parking deck.
- iv. Christa thanked Jim Roof for attending the city council meeting to provide CCP's support on the approval of the shuttle and the levy.
- v. The city is working on finalizing approval of the Business Continuity Grant.
- vi. Paulina stated they are also working on signage that businesses are open as well as digital billboards throughout the city.
- vii. The Slammers are hosting Winter Fest at the stadium. CCP will be partnering with the Slammers to promote the festival its entire run, but also working together on the day of the Light up the Holidays Parade & Festival.

## **XII. Adjourn**

- i. Motion – Ron Romero
- ii. Second – Doug Pryor
- iii. Vote
- iv. All in Favor – Motion Approved
- v. Meeting adjourned at 9:04 a.m.