



## Meeting Details

<b>Subject:</b>	<b>Joliet City Center Partnership Board Meeting</b>
<b>Date:</b>	Thursday, December 11, 2025
<b>Time:</b>	4:10 p.m.
<b>Participants</b>	Monica Cicimov, Tiffany Johnson, Tim Brophy, Megan Millen, Mike Paone, Brian Kincaid, Amber Duffy, Bryce Jordan, Doug Pryor, Paulina Martinez, Greg Peerbolte, Diana Viveros, Susy Huerta, Jim Roolf, Christa Desiderio, Ron Romero, Michele Arana, Howard Wright, Night Train Veeck
<b>Did not attend:</b>	Jennifer Bertino-Tarrant, Mayor Terry D'Arcy, Bryan Kopman, Wade Welsh,
<b>Call-in:</b>	
<b>Staff Members:</b>	Emmanuel Lopez, Vicki Sanchez, Luis Torres
<b>Guests:</b>	
<b>Meeting Handouts:</b>	December 2025 Board of Directors Agenda; November 2025 Minutes & Financial Reports; Digital Marketing Report; Grant application for 173 N. Chicago, Reel content proposal from Unidos

## Meeting Notes

- I. Call to Order**
  - i. Monica Cicimov called the meeting to order at 4:10 p.m.
  
- II. Approval of Minutes**
  - i. **BOARD ACTION:** Motion to approve the November Minutes as presented by Monica Cicimov. Motion to approve by Millen; seconded by Viveros  
Motion carried unanimously.
  
- III. Approval of Financials**
  - i. November 2025 financials were presented. Sanchez noted that there was a \$500 revenue that was put in the financials that was not supposed to be and will be taken out of revenues next month.



**BOARD ACTION:** Motion to approve the October 2025 financials as presented;. Motion to approve by Millen ; seconded by Jordan. Motion carried unanimously

**IV. Board Chair Report - Monica**

- i. This is Monica’s last meeting as chairman and she recapped the leadership changes for next year including: Mike P. as Chairman, Tim B. will be Vice Chairman, Brian K. as Econ Chairman, and Susy H. as OMA Chairman (Megan will co-chair).
- ii. 2026 Operational Budget:
  - a. Go to Christmas at the Castle at Joliet Central
  - b. Monica says her goodbyes as chair

**V. Marketing Committee – Tiffany Johnson**

- i. Enjoyed Light up the Holidays and seeing people do the Elves on the Loose hunt. Please share Elves on the Loose
- ii. Small business Saturday was snowy
- iii. Shamrock Stroll- looking to improve it this year and make it 21+
- iv. Vicki’s hit her goal of 10,000 followers on Facebook this year.

**VI. Economic Development Committee – Mike Paone**

- i. Building Improvement Grant application from Rage Cage: The math was done incorrectly on the application as they requested \$10,500 but the request should be fore \$11,225. ED had majority vote to approve it. Duffy explained that the grandmother is the landlord/building owner and allegedly refused to sign off on grant requests from a previous tenant and showed concern about the landlord not signing off on this one. Mike says the next step is filling out the grant agreement and lein on property and the landlord will need to provide proof of ownership and authorizations. Duffy acknowledges that there is a big problem with HVAC in that building.

**BOARD ACTION:** Motion to approve the grant application at \$11,225 by Jordan Second by Arana Vote: 1 Opposed by Brophy and 1 Abstention by Duffy, Motion carried

- ii. Manny is working on Hoffee Guitar Case on Chicago and is working on a sizable project- should have a grant app for the board on in January

**VII. Beautification Committee – Megan Millen**

- i. Downtown is looking very lovely this season
- ii. In the new year she will have a meeting to discuss spring planters and what we will do with City Square
- iii. Looking for new committee members

**VIII. Owners & Managers Association Chair Report – Megan Millen**



- i. OMA met December 4 at Chicago Street Pub; Jane Bernhard did an overview on the Comprehensive plan. The next OMA will be in February and location and speaker are TBD

#### **IX. Staff Report - Emmanuel**

- i. Thank you to Monica
- ii. Luis is back for awhile as intern
- iii. CCP office will be closed for from December 20-December 5
- iv. Light up the Holidays- Vicki spoke about how smoothly LUTH ran, 71 parade entries, profiting about \$15,000-\$17,000 (JAHM had about 700 people) Santa mailbox is being emptied by Vicki and thank you to the electrical department for making it sturdier.
- v. Over 11,000 impressions for Rudolph reel we did; Asked the board to look at the Unidos proposal to film and edit reels for next year. Would like to use 2025 budget to pay for next year's reels. **Board Action:** Brophy made a motion to approve with the addition of making sure there is a an end date agreed upon by CCP and Unidos. Arana requested some shorter reels (15 and 30 seconds). Paulina requested to clean up the proposal to better understand how many reels, how long, and when the contract ends. Brophy amends his motion to include these changes to the contract. Peerbolte seconds. Motion carries unanimously.
- vi. 1<sup>st</sup> draft of new grant presentation will be available next month

#### **X. City Report – Christa and Paulina**

- i. Parking deck automation to take effect on Jan. 12 Cash will be accepted at the kiosk on the first floor
- ii. City is installing winter banners on Collins Street
- iii. Comprehensive plan workshops taking place in January- ask Christa for dates
- iv. Sending out notices to building owners reminding them about their responsibility to shovel their sidewalks
- v. Casa Catrina will taking over the old My Grain space yesterday and plan to be open by Valentine's Day
- vi. Business Continuity Grant will be open till the end of the year- Brophy asked if someone just outside the boundaries could apply and Paulina said unfortunately not.

#### **XI. Other Announcements**

- i. Jim R. spoke about the importance of going to the comprehensive plan workshops in January
- ii. Manny asked Night Train Veeck to introduce himself- Veeck informed everyone about the Big House Ball Game that will be played at the Old Joliet Prison as part of the Route 66 Centennial on April 30.
- iii. Greg spoke about the re-purposed sign at the museum that Duffy signs helped with.



**XII. Adjourn**

- i. Motion to adjourn by Brophy; 2<sup>nd</sup> by Jordan. Motion carried unanimously
- ii. Meeting adjourned at 4:52 p.m.

These minutes were respectfully submitted by Vicki Sanchez, Staff (815)774-6064