



## 2024 North Pole Christmas Market

### Light Up the Holidays Festival & Parade

Friday, November 29 from 10 a.m. - 5 p.m.

Renaissance Center: 214 N. Ottawa St. in Downtown Joliet

The North Pole Christmas Market will kick off a full day's worth of holiday events all taking place within walking distance in Downtown Joliet. Other free Light up the Holidays activities include the North Pole Park located across the street from the market. It will include an iceless skating rink, inflatable gingerbread house slide, and a fun photo opportunity. In addition, visitors will enjoy horse drawn carriage rides, Joliet's tree lighting ceremony, Light up the Holidays Parade, fireworks and more!

CCP is currently seeking vendors to sell specialty items at the North Pole Christmas Market such as ornaments, candles, holiday floral arrangements, jewelry, and similar items at the market. Due to space constraints, this show will be a juried event. Preference will first and foremost go to vendors selling hand-crafted and/or personalized items.

Applications are due by August 30<sup>th</sup> and vendors will be notified by September 9<sup>th</sup> regarding their status. Potential vendors are asked to submit the enclosed application detailing their products along with labeled photos of the products. Hard copy photos will not be returned.

Please return this application to [vicki.sanchez@jolietchristmas.com](mailto:vicki.sanchez@jolietchristmas.com) or mail it to:

Joliet City Center Partnership/ Attn: Christmas Market

203 N. Ottawa St., Suite 100

Joliet, IL 60432

Please do not send any payment at this time. Once applications have been approved, vendors will be contacted with additional information on payment which will be due by October 1.





Applicant Name \_\_\_\_\_

Business Name \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Website/Facebook/Etsy \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

Requesting:

\_\_\_\_\_ One 8'x12' booth for \$80                      \_\_\_\_\_ Two 8'x12' booths for \$160

\_\_\_\_\_ Number of tables requested (2/booth max)                      \_\_\_\_\_ Number of chairs requested

\_\_\_\_\_ Number of tablecloths requested                      \_\_\_\_\_ Requesting electricity

Describe what you will need electricity for or special other placement needed:

Describe in detail the products you wish to sell at the North Pole Christmas Market and how they are produced:

Please list price points or range of prices for items:



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### The Details!

The Christmas Market will take place from 10 a.m. - 5 p.m. on November 29. Keep in mind the Joliet Tree Lighting will take place within walking distance at 5:15 and the parade will begin at 5:30 p.m. There will be no fee for visitors to enter the market.

Setup for the market begins at 8 a.m. There are stairs and an elevator to get to the second level. Vendors can choose one or two 8x12 booth(s). Each booth is \$80 and includes up to two 6' tables and table covers. Vendors may bring their own table covers. Vendors must remain until the conclusion of the show at 5 p.m.

Due to limited space, the North Pole Christmas Market is a juried event. Organizers will review each vendor application along with photos. Vendors with personalized, hand-crafted, and holiday themed items will be given preference. In an effort to allow for a variety of products to be available at the market, the organizers will limit the number of vendors selling particular items. Organizers have the right to remove items that were not in the application.

If accepted, **full payment is due by October 10<sup>th</sup>**. If payment has not been received by then, the vendor will be replaced by one on the waitlist. There will be no refunds for this event. If, for some reason, a vendor is unable to participate, they should notify the organizers immediately to give another vendor the opportunity. PayPal can be used for payment; however, a 3.6% processing fee will be included.

\*As an additional perk, our food and beverage sponsor Arkas Restaurant Group will provide vendors a free lunch (likely sandwiches and chips). Thank you for applying to be a vendor for the Christmas Market! Any questions can be directed to Vicki Sanchez at [vicki.sanchez@jolietdowntown.com](mailto:vicki.sanchez@jolietdowntown.com).

